

स्टेट बैंक आफ हैदराबाद  
(भारतीय स्टेट बैंक का सहयोगी बैंक)  
प्रधान कार्यालय, गनफाउन्ड्री, हैदराबाद-1



**STATE BANK OF HYDERABAD**

(ASSOCIATE OF THE STATE BANK OF INDIA)  
HEAD OFFICE, GUNFOUNDRY,  
HYDERABAD: 500001

Serial No. 820  
Circular No. PER/2015 - 16/72  
DEPT: INDUSTRIAL RELATIONS DEPT

eCircular

Date: 19-11-2015

All BRANCHES AND  
ADMINISTRATIVE OFFICES.

**Subject :IMPLEMENTATION OF CAREER PROGRESSION SCHEME (CPS) FOR AWARD STAFF**

Please refer to Head Office Circular No.PER/2015-16/68 dated 13.11.2015 detailing the eligibility criteria for Special Pay positions on the captioned scheme and advising all the members of eligible Award Staff to submit their consents (acceptance / rejection) in the prescribed format as detailed in the Annexure-II of the aforesaid circular within a period of 3 days from the date of receipt of the offer letter. It has also been advised that the eligible candidates may give their acceptance letter directly to the Branch Manager / Head of the Department without waiting for the offer letter.

As the "Career Progression Scheme" is to be implemented in our Bank with effect from 01.12.2015, the respective Zonal Offices / Controlling Authorities should forward the list of eligible members of Award Staff received from the branches / offices under their control who have submitted their consent (acceptance / rejection) separately to Personnel Dept., Head Office on or before 25.11.2015 enabling them to issue re-designation appointment letters as per their eligibility.

Other terms and conditions of the "Career Progression Scheme" remain unchanged.

Please bring the contents of the Circular to notice of the members of Award Staff working in the branch / office.

**GENERAL MANAGER (HR)**

The Branch Manager /  
Asst. General Manager /  
Deputy General Manager /  
Head of the Department,  
\_\_\_\_\_ Branch / Dept.

Dear Sir,

**SCHEME FOR CAREER PROGRESSION WITHIN THE SAME CADRE**

**APPOINTMENT AS** \_\_\_\_\_

I acknowledge receipt of your letter No. \_\_\_\_\_ dated \_\_\_\_\_ in terms of which I have been offered re-designation of my position as \_\_\_\_\_.

\*2. I am willing to accept the said offer on the terms and conditions laid down by the Bank in this regard.

\*3. I regret to advise that I am not inclined to accept the offer to the special pay carrying post offered by you. I am aware of the consequences of my declining the appointment.

**\*Strike out whichever is not applicable.**

Yours faithfully,

\_\_\_\_\_  
(signature)

Name: \_\_\_\_\_

PF No. \_\_\_\_\_

HRMS ID No. \_\_\_\_\_

Branch / Office \_\_\_\_\_