



## STATE BANK OF HYDERABAD STAFF ASSOCIATION

(Regd. No. 269)

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CIR. NO. SA-CO/ 03 /2013

Dt: 26.03.2013

### ALL THE MEMBERS:


Dear Comrades,

### ANNUAL CLOSING OVER TIME

We have to inform you that the understandings have been reached with Management regarding payment of Overtime on account of additional work of Annual Closing at Branches, Head Office, Zonal Offices and Regional Offices. All the Branch Secretaries are requested to see that the Overtime for March 2013 be paid at the earliest.

With Greetings,

Yours Comradely,

  
(JAGDISH M BHAVTHANKAR)  
GENERAL SECRETARY

(a) Staff working at Branches / Zonal Offices / Regional Offices.

Sl. No.	Category	At Currency Chest Branches conducting State Government Business.	At all other branches, Zonal Offices and Regional Offices.
		(No. of hours not exceeding)	(No. of hours not exceeding)
a)	Special Assistants	25	25
b)	Head Cashier	35	25
c)	Addl. Head Cashiers / Asst., Head Cashier	30	25
d)	Other Clerical Staff other than (a), (b) & (c) above	40	30
e)	Peons	40	30

(Including those in scale wages but excluding consolidated wage employees)

(b) Staff working at Head Office and its establishments:

	No. of hours not exceeding
Special Assistants	25
Clerical Staff	30
Subordinate Staff	30

(Including those in scale wages but excluding consolidated wage employees)

### NO OVERTIME IS TO BE PAID TO THE FOLLOWING CATEGORIES OF EMPLOYEES.

- Sportsmen who are allowed duty off during the annual closing of accounts.
- Employees working on Consolidates wages.
- Watch & Ward.
- Employees who remain on leave between 25.03.2013 to 31.03.2013.

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